

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 8 NOVEMBER 1981R  
REVISED 24 NOVEMBER 1981

Remimeo	
Tech/Qual	
Registrars	(Revised to clarify the
Execs	issue and add in data on
FSMs	the newly released Tech
Academy	Films Update Service.)
Students	
LRH Comms	(Revisions Not in Script)
KOTs	

WHO MAY SEE TECHNICAL TRAINING FILMS

With Technical Training films now being released, we are entering a NEW era of Standard Tech—and faster, better training of auditors.

To ensure the Technical Training films achieve their purpose, there are certain policies covering their use, and who may see them.

This PL covers the specific policies on who may see Technical Training films.

PURPOSE

The purpose of Technical Training films must be well understood.

These films are training tools—to not only train new students but show old timers proper TRs and metering.

They are designed specifically to clarify and greatly improve and speed the training of auditors.

BASIC POLICIES

1. Technical Training films will be exhibited only to paying students and to no others.
2. Each Technical Training film will be assigned to a specific level of training.

For example, a film could be assigned to Academy Level 0, or Level I, etc.

3. Students on courses BELOW the level to which a film is assigned may not see that film until they have enrolled on and started the level of training to which that particular film was assigned.

For example, if a film was assigned to Academy Level I, a student on Academy Level 0 or below that wouldn't see that film until he had enrolled on and started Academy Level I.

4. No student may graduate from a Technical Training course unless he has viewed any and all films in possession of the Academy that:

(a) Have been assigned to the level of training the student is currently taking.

and/or

(b) Have been assigned to any lower level(s) of training the student has already graduated from.

For example, a student on Academy Level I would not be able to graduate from Level I until he has seen any films in possession of the Academy that have been assigned to Level I plus any films that have been assigned to Level 0.

Example: A student on a level of the SHSBC would not be able to graduate that particular level unless he has seen any films in possession of the Academy that have been assigned to that SHSBC level plus any films that may have been assigned to an SHSBC level he has already done plus any films assigned to the Academy Levels, etc.

Example: A student on the Theory Section of OT II would see the films on the Solo Course prior to graduating from the Theory Section of OT II.

And so forth.

#### SOLO AUDITORS

A person taking a Solo Auditor training course would only see the particular films assigned to Solo Auditor training courses.

For example, if a Class VIII auditor took the Solo NOT's auditor training course, he would only see those films specifically assigned to Solo Auditor training courses, and not the films that have been assigned to, say, the Academy Levels "because he had previously done the Academy Levels."

This is because Solo Auditor training occurs on the processing side of the Bridge, and Policy #4 above would only apply to auditors when training on the Training side of the Bridge.

#### LIST OF COURSES AND FILMS

A separate issue assigning the Technical Training films to the various levels of training (SO ED 1835 INT TECH FILMS AND COURSES) will be updated from time to time as additional films are released.

### "SPECIAL FAVORS"

There will be some who request to see a Technical Training film as a "special favor."

Any such request may NOT be granted.

The Technical Training films may ONLY be viewed by properly enrolled students, as covered in the Basic Policies 1 - 4 of this issue.

If a person is not properly enrolled and started on a training course or service, he wouldn't be in training, so is not at that point entitled to view a Technical Training film.

### FORMER GRADUATES AND FIELD AUDITORS

A new service has been released to make Technical Training films available to former graduates and field auditors—the "Tech Films Update Service."

SO ED 1835 INT TECH FILMS UPDATE SERVICE fully describes this service, who may take it, and how it is to be administered.

Registrars and Course Admins should keep a copy of the issue handy so questions about the service can be rapidly handled.

### RETREADS & RETRAINS

A person could also take a retread or retrain of a previously done Tech course, and, at that time, see the Technical Training films.

Used to handle EXACT areas of confusion or uncertainty, big or small, a retread or retrain is a superb way to polish up a person's skill with the materials. Additionally, a retread or retrain taken on a person's own origination is a commendable thing.

No arbitrary rule is set on what course a person should retread or retrain as a means of seeing the films. The only stipulations would be:

- a) That the person do a proper retread or retrain,
- b) That the course retreaded or retrained is on the Training side of the Grade Chart, from the Student Hat on up,
- c) A person retreading or retraining a Solo Course would only see those films assigned to Solo, regardless of his other classifications.

### FIRM RULES

The following rules apply to anyone taking a retread, retrain or Tech Films Update Service as a means of seeing the films:

1. The person would only see the films up to his level of classification.

For example, a Class IV auditor would only see those films that have been assigned to Academy Levels 0-IV.

2. An Academy may not bend or alter its film showing schedules to have "special showings"—students on a retread, retrain or Tech Film Update Service would see the films on the same schedule as the other students.

However, the film showing schedule must be adequate so that students on retreads, retrains and the Update Service aren't unnecessarily held up.

3. Though there is a special donation rate for the Tech Films Update Service, standard donation rates apply to those on retreads/retrains, with no extra charge for the films.

### CRAMMING

Cramming Officers may NOT send a public person to see a Technical Training film as a "cramming cycle" unless that person has previously seen the film on a Tech Training course or service, or is currently in progress on a course that entitles him to see that particular film.

However, if the person has not yet seen a film that his level of classification permits him to see, the Cramming Officer should put the person on the Tech Films Update Service (or a retread) to see the film concerned.

### STAFF

Staff on 2½ (or longer) contracts will, of course, see each Technical Training film upon its release—especially an org's Tech/Qual staff, registrars and executives.

But only 2½ year or longer contracted staff.

### SUMMARY

There are many, many auditors and potential auditors who would benefit greatly from seeing the Technical Training films.

Make the films well known, and use them to train volumes and volumes of in-tech auditors and C/Ses.

An org which trains in volume is a BOOMING ORG.

L. RON HUBBARD  
FOUNDER

Edited by  
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and Research Secretary  
Golden Era Studios

Approved & Adopted by  
WATCHDOG COMMITTEE  
as official Church policy

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